

# **Minutes of the Council of the Municipality of Mulgrave-et-Derry**

## **MUNICIPALITY OF MULGRAVE-ET-DERRY REGULAR MEETING, March 19<sup>th</sup>, 2026.**

*The minutes of the meeting are recorded in audio format.*

*In case of discrepancy, the French version prevails over the English translation.*

### **AGENDA**

#### **1. Opening of the meeting**

#### **2. Adoption of the agenda**

#### **3. Address by the mayor, follow-up and correspondence**

- 3.1 Mayor's Speech
- 3.2 Follow-up
- 3.3 Correspondence

#### **4. Citizens' Question Period**

#### **5. Registry and Legal Affairs**

- 5.1 Adoption of the minutes of the ordinary session of February 17<sup>th</sup>, as well as the adoption of the extraordinary sessions of February 26<sup>th</sup>, 2026.
- 5.2 Mandates to the Director General and Clerk-Treasurer
- 5.3 Pilot project, waste and recycling collection service on Chemin du Lac-aux-Brochets

#### **6. Human Resources**

- 6.1 Appointment of citizen members to municipal committees
- 6.2 Authorization mandate to the mayor and deputy mayor

#### **7. Finances – treasury**

- 7.1 Selected list of checks, withdrawals, and direct deposits
- 7.2 Billing from February 1<sup>st</sup> to 28<sup>th</sup>, 2026
- 7.3 Account statements
- 7.4 Detailed financial report from February 1<sup>st</sup> to February 28<sup>th</sup>, 2026

#### **8. Civil security and fire safety**

- 8.1 Monthly Report of the Fire Department Directors

#### **9. Public Works**

- 9.1 The monthly report from the director of public works/roads
- 9.2 Deposit of dust removal service offer 2026

#### **10. Urban planning, development and environment**

- 10.1 Monthly report from the Inspector of the urban planning and environment department
- 10.2 Service offers for the revision of the urban planning plan and regulation

#### **11. Communication, leisure and culture**

- 11.1 The monthly report of the Deputy Clerk, Project Manager and Director of Communication.

#### **12. Notice of motion, regulations**

- No items are currently on the agenda for the section

#### **13. Miscellaneous Business**

- 13.1 Declaration of Volunteers

#### **14. Council Members' Question and Comment Period**

#### **15. Citizens' Question Period**

## 16. Adjournment

*Note: In case of conflict in the interpretation of the translation, French prevails.*

## **MINUTES**

Regular meeting of the Council of the Municipality of Mulgrave-et-Derry, held on March 19<sup>th</sup>, 2026, at 6:30 p.m. at the place designated by the council, located at 149 chemin d'Inlet, Mulgrave-et-Derry and at which are present the councilors Lorraine Rochon, Marie-France Gareau, Sam Burke, Jean-Marie Duchamp, Emile Givogue and Orville Miller.

Forming a quorum under the presidency of the Mayor, Mr. André Harvey.

Mr. Mario Briggs, Chief Officer Administrator and Clerk-Treasurer, is also present.

There are 10 people attending the session.

### **1. Opening of the session**

Mr. André Harvey, Mayor, declared the ordinary meeting open and welcomed the Council members present at 6:36 pm.

Mr. the Mayor, asks the Council members if they believe they have a conflict of interest regarding the matters to be discussed on the agenda.

### **2. 2026-03-33 - Adoption of the agenda**

It is proposed by Marie-France Gareau

RESOLVED

That the agenda for this meeting be adopted as presented.

Note: Mr. André Harvey, Mayor, requests a vote for the adoption of this resolution.

**Adopted unanimously**

### **3. Speech to the Mayor and Correspondence**

#### 3.1 Mayor's speech

- Welcome the Councilors and welcome the citizens.

#### 3.2 Follow-up

- Streetlights
- Call for tenders for septic tank project (TECQ)
- Inspector's door hangers
- Citizen information session in June
- Citizen request – prohibited weapons compensation program
- Decision of the Commission de toponymie
- Number of day camps in the RCM
- Universal accessibility

#### 3.3 Correspondence

- There is no topic in this section.

#### **4. Citizen's Question Period**

The following were discussed:

- Budget
- Taxation

#### **5. Registry and legal affairs**

##### **5.1 2026-03-34 Adoption of the minutes of the ordinary session of February 17<sup>th</sup>, 2026, as well as the adoption of the extraordinary sessions of February 26<sup>th</sup>, 2026;**

In accordance with Article 201 of the Municipal Code of Québec, the minutes of the ordinary session of February 17<sup>th</sup>, 2026, as well as the extraordinary sessions of February 26<sup>th</sup>, 2026, are filed.

It is proposed by Lorraine Rochon

RESOLVED

TO ADOPT the minutes of the ordinary session of February 17<sup>th</sup>, 2026, and the extraordinary sessions of February 26<sup>th</sup>, 2026.

Note: Mr. André Harvey, Mayor, requests a vote on the adoption of this resolution.

**Adopted unanimously**

##### **5.2 2026-03-35 Mandates to the Chief Officer Administrator and Clerk-Treasurer**

WHEREAS certain actions initiated by the previous administration remain incomplete and require follow-up:

- a) A request made by the Faucon and Lady Lakes Association in March 2024 for the municipality to take the necessary steps to regulate seaplane landings on Lady Lake. The association requested a follow-up from the interim director general on June 5, 2024, but no action has been taken.
- b) A request was made on February 28, 2024, by the Faucon and Lady Lakes Association regarding a required correction to the street sign installed by the municipality for Wilfred Road. A follow-up request made by the association on June 6, 2025, appears to have gone unanswered.

WHEREAS certain long-standing issues remain unresolved:

- a) The municipality does not have a written and detailed agreement with the MTQ (Ministry of Transport of Quebec) for the maintenance of Route 315, particularly regarding the responsibilities of each party when significant damage affects this road. The council is concerned about this situation, as there is a risk of closure of the road in the event of major repairs;
- b) Several residents living outside the Province of Quebec are unable to pay their taxes through their financial institutions due to a lack of appropriate procedures.

WHEREAS the Council wishes to resolve the issues that have remained unresolved for several months, even years, and which continue to be a source of frustration for many of the municipality's residents;

It is proposed by Orville Miller

RESOLVED

THAT the Council mandates the Chief Officer Administrator and Clerk-Treasurer to take all possible measures to resolve the following issues:

a) complete the necessary steps to respond to the requests of the Faucon and Lady Lake Association regarding the water landing of seaplanes on Lady Lake and to correct the Wilfred Road sign;

b) in collaboration with the MTQ (Ministry of Transport of Quebec), develop a written and detailed agreement on the respective responsibilities of the MTQ and the municipality in situations of major damage affecting the structural integrity of Route 315 and potentially causing its closure;

c) implement a procedure allowing residents domiciled outside Quebec to fulfill their financial obligations to the municipality using existing technological means, and inform them of this procedure as soon as possible.

Note: Mr. André Harvey, Mayor, requests a vote on the adoption of this resolution.

**Adopted unanimously**

### **5.3 2026-03-31 Pilot project, waste and recycling collection service on Chemin du Lac-aux-Brochets**

WHEREAS the Council wishes to provide waste collection services to the entire municipal territory;

WHEREAS the situation of Chemin du Lac-aux-Brochets, which is municipalized downstream and privately owned upstream;

WHEREAS Chemin du Lac-aux-Brochets is only serviced on the municipally owned section;

WHEREAS the Council wishes the entire length of said road to be served for waste collection in order to understand the situation and use this information to inform the Council for future projects;

It is proposed by Sam Burke

RESOLVED

TO service the entire Lac-aux-Brochets road for the collection of residual materials and to provide recycling bins accordingly;

Note: Mr. André Harvey, Mayor, requests a vote on the adoption of this resolution.

**Adopted unanimously**

## **6. Human Resources**

### **6.1 2026-03-37 Appointment of citizen members to municipal committees**

WHEREAS the City Council has requested applications to fill positions on various committees;

WHEREAS candidates have responded to the Council's request;

It is proposed by Lorraine Rochon

RESOLVED

TO ENDORSE and CONFIRM the appointments of candidates as needed by the various committees:

THAT the individuals listed below are mandated to serve on the various committees of the Municipality of Mulgrave et Derry for a term of two (2) years, namely:

Planning Advisory Committee:

- Michael Kane

THAT the individuals listed below are mandated to serve on the various committees of the Municipality of Mulgrave et Derry for an indefinite term.

Municipal Services Advisory Committee:

- Sandra Miller  
- Micha Kropp  
- Gary Berndt

Municipal Transparency Advisory Committee:

- Bruce Fitzsimmons  
- Suzanne D'Aoust

Municipal Finance Advisory Committee:

- Maryse Swain

Note: Mr. André Harvey, Mayor, requests a vote on the adoption of this resolution.

**Adopted unanimously**

**6.2 2026-03-33 Authorization mandate to the mayor and deputy mayor**

WHEREAS the Chief Officer Administrator and Clerk-Treasurer have been employed since July 16, 2025;

WHEREAS the Council has been working closely with the Chief Officer Administrator and Clerk-Treasurer for the past five months;

WHEREAS the Council favours the stability and retention of the current Chief Officer Administrator and Clerk-Treasurer in this position;

WHEREAS the Council is in favour of authorizing the Mayor and Deputy Mayor to initiate discussions regarding a proposed offer of employment for the position of the Chief Officer Administrator and Clerk-Treasurer, a permanent senior public servant position, with Mr. Mario Briggs;

WHEREAS the discussions between the two parties are favourable, the Mayor and Deputy Mayor will present final employment contract proposal to the members of Council;

WHEREAS the proposed employment contract meets the expectations of the members of Council;

It is proposed by Emile Givogue

RESOLVED

TO AUTHORIZE the Mayor and Deputy Mayor to initiate discussions regarding a proposed job offer for the position of Chief Officer Administrator and Clerk-Treasurer, a permanent senior management position, with Mr. Mario Briggs.

TO AUTHORIZE the Mayor, Deputy Mayor, or both to sign the contractual agreement after the final version of the employment contract, meeting all expectations, has been presented to the Council members.

Note: Mr. André Harvey, Mayor, requests a vote on the adoption of this resolution.

**Adopted unanimously**

**7. Finance – Treasury**

**7.1 2026-03-39 Selected list of checks, direct debits, and direct deposits**

WHEREAS it is necessary to authorize payments for the period from February 1<sup>st</sup> to 28<sup>th</sup>, 2026.

0041-20033	Mario B.Briggs - Professional fees	4,174.98\$
00042-DD	French Exc. - Snow Removal (2/3)	95,505.16\$
00043-DD	C. Berndt - Snow Removal (2/3)	113,058.75\$
00044-DD	Formules Municipales - Office supplies	981.83\$
00045-DD	Infotech - Database entry	388.05\$
00046-DD	Servitech Inc. - Request to file a roll	1,863.68
00047-DD	Exc. Lajeunesse - Snow Removal (2/3)	38,786.82\$
00048-DD	Municipalité de Ripon - Fire/Assistance	330.18\$
0049-20036	Dépanneur Mauzeroll - Stamps	63.41\$
00050-DD	Waste Management - Service: Jan. 16 <sup>th</sup> - 31 <sup>st</sup>	1,288.10\$
00051-8254	Direction gestion MERN - Land transfer tax	6.00\$
00052-DD	Microrama - Service call: January 16 <sup>th</sup>	32.77\$
00053-DD	Canton Lochaber - Waste, recyc. Écocentre	8,506.46\$
00054-DD	Numérique.ca - Technical support	80.48\$
00055-DD	Signature 360 - Truck lettering	850.82\$
00056-DD	Cloudli Com. Ltd - Telephone	85.61\$
00000-8249	Mun. Saint-André-Avellin - Fire/Assistance	2,403.56\$
00000-DD	Ass. Lacs-Lombard - Cost sharing July-Dec. 2025	2,149.31\$
00000-8250	Direction gestion MERN - Land transfer tax	72.00\$
00000-DD	Microrama - Service call: December	2,232.81\$
00000-8251	Ville Côte Saint-Luc - Cost sharing Law 96	34.15\$
00000-8252	Imprimerie Léonard - Voting ballots	1,552.16\$
00000-DD	Municipalité Ripon - Annual fee (fire depart.)	2,000.00\$
00000-DD	Imprimerie Papineauville - Copies	184.41\$
00000-DD	COMBEQ - Membership fee	436.91\$
00000-DD	Microrama - Annual bitdefender	529.11\$
00000-8253	Telmatik - Alert system for citizens	362.88\$
00000-DD	CRSBP de l'Outaouais - Annual contribution	2,916.81\$
00000-DD	Deveau Dufour Mottet - Professional fees	2,278.40\$
00000-DD	Infotech - Service call for Sygem	478.60\$
00000-DD	Waste Management - Service: January 1 <sup>st</sup> - 15 <sup>th</sup>	220.34\$
00000-DD	CRSBP de l'Outaouais - Bookmarks printing	448.40\$
0000-20035	Receveur Général Canada - Employer's remit.	3,566.22\$
0000-20034	Ministre Revenu Québec- Employer's remit.	9,137.84\$
0057-20037	Mario B.Briggs - Professional fees	4,369.06\$
00058-DD	Infotech -Sygem for DG's laptop	2,862.04\$
00059-DD	MRC de Papineau - Quota	44,050.73\$
0060-20038	Bell Canada - Internet and telephone library	164.99\$
0061-20039	Receveur Général Canada - Employer's remit.	3379,94\$
0062-20040	Ministre Revenu Québec- Employer's remit.	8 892,40\$
00063-DD	Exc. Lajeunesse- Push snowbanks	1 103,76\$
00064-DD	Fournitures Denis – Office supplies	579,03\$
00065-DD	Imprimerie Papineauville - Copies	218.52\$
00066-DD	Waste Management - Service: Feb. 1 <sup>st</sup> - 15 <sup>th</sup>	430.9\$

00067-20041	Hydro Québec - Garage: Dec. 17 <sup>th</sup> - Feb. 18 <sup>th</sup>	1,101.94\$
00068-DD	Microrama Inf. - Service call: February 17 <sup>th</sup>	262.15\$
00069-DD	Securitas Tech. - Garage: Feb. 13 <sup>th</sup> - May 12 <sup>th</sup>	292.85\$
00070-DD	Energies Sonic Inc. - Diesel UFTS	5,946.30\$
00071-DD	Placements MacKenzie - Feb. Contributions	1,015.62\$
00072-DD	Éric Bordeleau - Cellular allocation	50.00\$
00073-DD	Carol-Anne Trottier - KM, cellular allocation	142.88\$
00074-DD	Michel Kadri - Rent : March 2026	2,107,87\$
00075-DD	Numérique.ca - Bilingual conversion	1,075.02\$
<b>Total</b>		<b>375 052,80 \$</b>

It is proposed by \_\_\_\_\_

RESOLVED

TO APPROVE direct debits, direct deposits, and checks issued between February 1<sup>st</sup> and February 28<sup>th</sup>, 2026, totaling 375 052,80 \$.

TO AUTHORIZE the approved Chief Officer Administrator and Clerk-Treasurer to make the payments.

### **CERTIFICATE OF AVAILABILITY**

I, Mario Briggs, Chief Officer Administrator and Clerk-Treasurer, certify that I have the funds available in the operating budget to cover this expenditure.

\_\_\_\_\_  
Mario Briggs  
Chief Officer Administrator and Clerk-Treasurer

Note: Mayor André Harvey requests a vote on the adoption of this resolution.

**Adopted unanimously**

### **7.2 Billing from February 1<sup>st</sup> to 28<sup>th</sup>, 2026**

Deposit of all invoices for February 2026 is presented.

### **7.3 Statement of accounts**

The statement of accounts of the various bank accounts of the Municipality is submitted to the elected officials for analysis.

### **7.4 Filing of the detailed financial report from February 1<sup>st</sup> to February 28<sup>th</sup>, 2026**

Document submission

## **8. Civil security and fire safety**

8.1 Monthly report of the Fire Services Directors is submitted to the members of the Council.

## **9. Public works/roads**

9.1 The monthly report of the Director of Public Works/Roads is submitted to the members of the Council.

## **9.2 2026-03-40 - Dust control service offer 2026**

WHEREAS the Municipality of Mulgrave-et-Derry has several unpaved roads;

WHEREAS it is good practice to treat the municipality's dirt roads with a dust suppressant;

WHEREAS the Municipal Council received a service offer from the company Multi Routes in the amount of \$27,105 plus taxes for the spreading of 65,000 litres of 35% calcium chloride.

It is proposed by Sam Burke

RESOLVED

TO ACCEPT the service offer from the company Multi Routes in the amount of \$27,105, plus taxes, for a quantity of 65,000 liters of 35% calcium chloride.

TO RECORD the expense in budget line-item number 02 32000 621.

Note: Mayor André Harvey requests a vote on the adoption of this resolution.

**Adopted unanimously**

## **10. Urban planning, development and environment**

10.1 Monthly report of the inspector of the urban planning and environment department

### **10.2 2026-03-41 Service offers for the revision of the urban planning plan and regulation**

WHEREAS the Municipal Council wishes to complete a revision of its urban plan and zoning regulations;

WHEREAS the municipality has issued a call for tenders to several urban planning firms;

WHEREAS the municipality has received a service proposal from Cardo Urbanisme for \$20,900 plus taxes;

It is proposed by Lorraine Rochon

RESOLVED

TO ACCEPT the service proposal from Cardo Urbanisme for \$20,900 plus taxes.

TO RECORD the expenditure in budget line item number 02 61000 414.

Note: Mayor André Harvey requests a vote on the adoption of this resolution.

**Adopted unanimously**

## **11. Clerk, communications and project manager**

11.1 Monthly report from the Director of Communications, Deputy Clerk and Project Manager

## **12. Notice of motion, regulations**

- There is no topic in this section.

## **13. Miscellaneous Business**

### **13.1 2026-03-42 Declaration of Volunteers**

WHEREAS the Council wishes to provide guidance for volunteers participating in committees;

WHEREAS a declaration must be signed by volunteer members of the various municipal advisory committees;

WHEREAS a copy of the signed declaration will be placed in the volunteer's file.

WHEREAS volunteers will commit to acting with integrity and respect, with prudence regarding conflicts of interest, and in the best interests of the community;

WHEREAS volunteers will also commit to respecting confidentiality and the rules of procedure;

It is proposed by Orville Miller

RESOLVED

TO ADOPT the following ethical commitment declaration form:

#### **ETHICAL COMMITMENT DECLARATION VOLUNTEER – MUNICIPAL COMMITTEES AND BODIES**

As a volunteer on an advisory committee or other municipal body, I recognize the importance of acting in the public interest and maintaining citizens' trust in municipal institutions.

Therefore, I commit to:

##### **1. Acting with Integrity and Respect**

Performing my duties with honesty, impartiality, and respect for citizens, elected officials, municipal employees, and other volunteers.

##### **2. Avoiding Conflicts of Interest**

Reporting any situation where my personal, professional, or financial interests could be perceived as influencing my judgment or recommendations.

##### **3. Respecting Confidentiality**

Not disclosing confidential information obtained in the course of my duties, except when authorized or required.

##### **4. Act in the best interests of the community**

If I am a member of an advisory committee, contribute to the committee's work objectively, considering the overall interests of the municipality.

##### **5. Respect the rules of operation**

Respect the policies, regulations, and procedures applicable in my municipality.

This declaration constitutes a moral commitment to promote responsible and

transparent participation in municipal activities.

Name : \_\_\_\_\_

Committee or organization: \_\_\_\_\_

Signature : \_\_\_\_\_

Date : \_\_\_\_\_

Note: Mayor André Harvey requests a vote on the adoption of this resolution.

**Adopted unanimously**

**13.2 2026-03-43 – Federal Compensation Program for Assault-Style Firearms**

WHEREAS the Council of the Municipality of Mulgrave-et-Derry has received a petition and correspondence from residents expressing concerns regarding the federal compensation program for assault-style firearms adopted by the Government of Canada;

WHEREAS firearms regulation falls under the jurisdiction of the Government of Canada and is governed in particular by the *Firearms Act* and the *Criminal Code of Canada*;

WHEREAS the Municipality does not possess the legislative authority, mandate, or expertise required to assess federal firearms policies or to formulate a comprehensive political position on this matter;

WHEREAS the development of a detailed, evidence-based position reflecting the views of all residents would require a significant investment of municipal time and resources that exceeds the Municipality's core responsibilities;

WHEREAS the Municipal Council favours an institutional approach that avoids taking positions on public policies under the jurisdiction of higher levels of government when such matters do not directly relate to municipal powers as defined by the *Municipal Powers Act*;

It is proposed by Émile Givogue

RESOLVED

THAT Council acknowledges receipt of the petition and correspondence submitted by residents regarding the federal compensation program for assault-style firearms.

THAT Council recognizes that a number of residents have expressed concerns and opposition to this federal policy.

THAT Council reaffirms that matters relating to firearms regulation fall under federal jurisdiction.

THAT Council directs the Director General and Clerk-Treasurer to forward this resolution to the federal Member of Parliament for the riding of Argenteuil–Petite-Nation, Stéphane Lauzon, and to the provincial Member of the National Assembly for the riding of Papineau, Mathieu Lacombe, in order to inform them that concerns have been raised by residents of Mulgrave-et-Derry regarding the federal compensation program for assault-style firearms.

Note: Mr. André Harvey, Mayor, calls for a vote on the adoption of this resolution.

**Adopted unanimously**

**14. Period of questions and comments from members of the Council**

-  
-

**15. Citizens' Question Period**

Questions were raised regarding:

-  
-

**16. 2026-03-44 Adjournment of the meeting**

It is proposed by Marie-France Gareau

The meeting was adjourned at 7:46 pm

Note: Mr. André Harvey, Mayor, requested a vote on the adoption of this resolution.

**Adopted unanimously**

SIGNATURE OF RESOLUTIONS BY THE MAYOR

"I, the undersigned, André Harvey, Mayor of the Municipality of Mulgrave-et-Derry, certify that the signing of these minutes constitutes my signing of all the resolutions contained therein within the meaning of Article 142 (2) of the Municipal Code."

And I signed this \_\_\_\_\_

\_\_\_\_\_  
André Harvey  
Mayor

\_\_\_\_\_  
Mario Briggs  
Chief Officer Administrator and Clerk-  
Treasurer